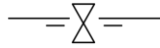




RISK ASSESSMENT

Warner Bros. Studio Tour London – The Making of Harry Potter offers visitors the ultimate opportunity to journey behind the scenes of the Harry Potter™ film series and experience the magic that has gone into creating the most successful film series of all time.

Step into the original Great Hall, first built for Harry Potter and the Philosopher's Stone™, experience green screen technology and marvel at the breath-taking miniature scale model of Hogwarts™ castle. Relive the magic through the eyes of the filmmakers who brought the Harry Potter film series to life and see first-hand the sheer scale and detail of the actual sets, costumes, animatronics, special effects and props that have been used in all eight of the Harry Potter films. In addition to the Great Hall, some of the most iconic sets featured include Professor Dumbledore's™ office, Diagon Alley™, the Ministry of Magic, number four, Privet Drive, Gryffindor™ common room and the Forbidden Forest.



LEGAL REQUIREMENTS AND STUDIO TOUR INFORMATION:

Public Liability

Studio Tour is covered by Public Liability Insurance to the amount of £5,000,000.

Studio Tour Staff identification

All Studio Tour staff wear name badges and uniforms for easy identification. A policy exists for all Studio Tour staff that have contact with children in a classroom to have enhanced Disclosure and Barring Service (DBS) checks.

Security

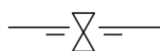
Studio Tour has a dedicated security team will deal with security issues on site. The team is also trained to deal with emergency incidents that may arise. All visitors will be subject to a security check on arrival at the tour. Bags searches and personal searches are in operation on arrival and throughout the tour if required.

Prohibited items

Certain items are prohibited from entering the tour including knives and bladed weapons, alcohol or illegal drugs, CS/pepper spray, scissors, cutlery, compasses or anything which could be considered a security risk. Items found will be confiscated and illegal items will not be returned. A full list of prohibited items can be found on our [website](#).

Food Safety and Hygiene

Certain items are prohibited from entering the tour including knives and bladed weapons, alcohol or illegal drugs, CS/pepper spray, scissors, cutlery, compasses or anything which could be considered a security risk. Items found will be confiscated.



RISK ASSESSMENT

RISKS:

Vehicle traffic

There are designated drop-off points for coaches at Studio Tour. There is no requirement for children to cross any busy public roads. Please contact Studio Tour if you require further information.

Parking at Studio Tour

There is designated parking for coaches and cars in the Studio Tour car park. Care should be taken when crossing the car park. There are designated routes for pedestrians. Please contact Studio Tour if you require any further information.

Slips/trips/falls

Trips may be caused by: looking at the displays and not at the floor; wet flooring in the outside area; uneven paved areas in the Great Hall and Diagon Alley; uneven soft flooring and low lighting levels in the Forbidden Forest; a high viewing platform in K Stage; climbing on and off equipment in the Green Screen interactive element of the tour.

Reduced lighting

Care should be taken due to reduced lighting in certain areas. Please speak to a member of Studio Tour staff if you have any concerns.

Enclosed spaces

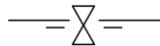
Some parts of Studio Tour could make individuals feel confined due to low lighting, however no area can be defined as a confined space

Emergency planning/fire safety

Studio Tour has a contingency plan in the event of an emergency. The emergency plan has been developed in conjunction with the local emergency services and there are regular meetings with the local emergency services.

Lost children

Children should approach a member of staff if they are lost. All members of staff will wear badges and uniforms.





RISK ASSESSMENT

VISIT INFORMATION:

Supervision of children

Adult supervision of under 16's is required at all times. Our suggested ratio is one adult per five children aged under eleven and one adult per ten children aged eleven and over. Care should be taken in K Stage where there are narrower walkways and a ramp. No climbing is permitted on barriers around the tour and children should walk, not run, at all times, particularly on the ramp.

Studio Tour signposting

Studio Tour is well sign-posted and led by Warner Bros. staff in places. Studio Tour follows a one-way set path.

First Aid

Medical supplies and first aid-trained staff are located throughout Studio Tour. First aid facilities are in J Stage.

Wheelchair access

Please contact Visitor Services Team at Studio Tour for specialist support if required. Tel: 0345 084 0900.

Unruly children

Children are expected to behave well while in the Studio Tour. Staff will instruct children to behave well if necessary. Teachers are expected to supervise their groups and ensure the safety of their students.

Eating facilities

Food and drinks are available in the Studio Café and Backlot Café which serve a variety of healthy, hot and cold meals, as well as a wide range of refreshments. Picnic tables are available next to the coach park and in the Backlot. Food and drink can be consumed only in these designated locations and not inside Studio Tour.

Welfare facilities

Toilets are located at various locations within Studio Tour.

Additional costs

There are two cafés, photographic opportunities and three gift shops at the Studio Tour. Digital Guides and Souvenir Guidebooks are also on sale.

Full terms and conditions and our Privacy Policy are available on our website on www.wbstudiotour.co.uk. Warner Bros. Studios Leavesden Limited incorporated and registered in English with company number 330764 whose registered office is at 98 Theobald's Road, London WC1X 8WB ("we") provides the Warner Bros. Studio Tour London to paying visitors ("you"). Please read these terms and conditions carefully before buying a ticket to the Studio Tour (as defined below) ("Ticket"). By buying a Ticket you agree to be bound by these terms and conditions. Warner Bros. Studio Tour London is a behind-the-scenes walking tour which immerses visitors into the world of film-making, featuring authentic sets, costumes and props from the Harry Potter film series (the "Studio Tour"). The Studio Tour is located 20 miles from Central London at Warner Bros. Studios Leavesden where the Harry Potter movies were filmed.

The purpose of this document is to enable schools/groups to use the information provided for the development of visit risk assessments in order to satisfy the obligations placed by the Health and Safety at Work Act and the Management of Health and Safety at Work Regulations.

WARNER BROS. STUDIO TOUR does not accept liability for any omissions to this list. Control measures indicated are recommendations only and must be adapted/amended by group organisers. Please ensure adequate supervisors are appointed for the number in your group.